

CUTTACK MILK UNION

THE CUTTACK COOPERATIVE MILK PRODUCERS UNION LTD.

Mahanadi Vihar, PO-Nayabazar, Dist.-Cuttack- 753004

Phone: 0671-2440040, 2442047, E-mail : cdcmpu@gmail.com, Visit us : www.cdcmu.com

WALK IN INTERVIEW

A walk in interview is scheduled to be held at Conference Hall of Cuttack Milk Union, Mahanadi Vihar, Nayabazar, Cuttack on dtd.- **06.09.2019 at 11.00am** for the post of two nos. Jr. Data Entry Operator on consolidated salary of Rs.10,000/- per month for one year likely to be continued as per requirement. Interested candidates may attend the interview with their resume (format attached), original academic & experience certificates along with one recent passport size colour photograph with ID Proof & one set of self attested copies of the same for verification & record purpose. Candidates are requested to enroll their names in between 10.00am to 10.45am at the aforesaid venue.

Name of the Post	Qualification	Experience	Age
Jr. Data Entry Operator	Any Graduate with PGDCA. Preference shall be given to Commerce Graduate with Tally	2years working experience in any reputed Organisation in similar field	Age should be between 21-32yrs as on 01.08.2019. Upper age limit relaxable by 5yrs for SC/ST and women candidate

Temrs & Conditions : (1) Enrollment of names shall not be entertained after 10.45am (2) Any type of canvassing by the applicants is strictly prohibited (3) No TA/DA will be paid for attending the walk in interview (5) The Milk Union reserves the right to amend/postpone/cancel the interview.

No further comminication shall be published in News Paper. So, candidates are hereby informed to continue watching our website www.cdcmu.com for further updates.

Sd/-
General Manager

RESUME

Paste
Passport Size
Photograph

01. Post Applied for : **JR. DATA ENTRY OPERATOR (CONTRACTUAL)**
02. Name of the Applicant : _____
(in Capital Letters)
03. Father's / Husband's Name : _____
04. Present Address for : _____
Communication with Pin & _____
Contact Number. _____
05. Permanent Address : _____
With Pin Code. _____
06. Date of Birth : _____

Age as on 31.08.2019

Year Month Days

07. Caste : SC ST GENERAL
(please tick mark in the required space & proof of caste certificate shall be attached)

08. Educational Qualification

Examination Passed	Board / Univ. / Institution	Year of Passing	Division	% of Marks

09. Length of Service Experience :

Name of Organisation(s)	Post Held	Date of Joining	Date of Leaving	Total Years of Experience

Declaration :

I do hereby solemnly affirm that, the information furnished above is correct and true to the best of my knowledge and belief.

Date :

Place :

Full Signature of the Applicant