

TENDER DOCUMENT

FOR

SS-304 MILK CAN- 5 LTS. CAPACITY

EMD Amount :

SS-304 Milk Can

Rs. 1,00,000.00

TENDER VALUE : Rs. 45.00 lakhs

Cost of Tender Document - Rs.1,050.00

**Sale of Tender Documents
up to 22.03.2016 at 4.00 PM
Submission of filled in
Tender Documents up to
22.03.2016 at 5.00 PM**

Name of the Tender:

Address:_____

**Opening of Tender
at 11.00am on 26.03.2016**

TELEPHONE NO._____

FAX NO:_____

THE CUTTACK CO-OPERATIVE MILK PRODUCERS UNION LTD.

MAHANADI VIHAR, PO- NAYABAZAR, DIST- CUTTACK – 753004, ODISHA

PHONE : 0671 – 2440040, 2442047.

Visit us : www.cdcmu.com E-mail : cdcmpu@gmail.com

TENDER NOTICE – 01/2016

The Cuttack Co-operative Milk Producers Union Ltd., invites sealed Techno-Commercial bid in separate envelope from reputed Manufactures / Authorized distributor for supply, SS-304 Milk Can- 5lts. Capacity to different units of OMFED.

Tender document can be downloaded from Cuttack Milk Union web site www.cdcmu.com & OMFED web site www.omfed.com from 08.03.2016 to 22.03.2016. The filled up Techno-commercial bid along with EMD & Tender cost of Rs.1000/- + 5% VAT (Rs.1050/-) per set by cash or D/D in favour of “The Cuttack Cooperative Milk Producers’ Union Ltd.,” Payable at Cuttack drawn on any Nationalised Bank, shall be received at the above address Office between 10.00 hrs to 16.00 hrs on all working days from 08.03.2016 to 22.03.2016.

The separate sealed **techno-commercial bid along with EMD value and one sample of SS 304 Milk Can, Capacity- 5 ltrs.** shall be received at the above addressed office up to 22.03.2016 at 1700 hrs. The bid shall be opened on 26.03.2016 at 11.00 A.M. in presence of the interested bidders. For details please visit our web site www.cdcmu.com & www.omfed.com

Tenderer are requested to visit Cuttack Milk Union & OMFED website regularly as any corrigendum/addendum may be published in Cuttack Milk Union / OMFED web site and not in any other media / news papers.

General Manager Cuttack Milk Union reserves the right to accept or reject any or all tender or part thereof without assigning any reason.

GENERAL MANAGER

THE CUTTACK CO-OPERATIVE MILK PRODUCERS' UNION LTD.

Mahanadi Vihar, Nayabazar, Cuttack – 753 004

Phone : 0671 – 2440040 / 2442047, E-mail : cdcmpu@gmail.com

The Cuttack Co-operative Milk Producers' Union Ltd. invites sealed tender in the prescribed forms from the Manufacturers / Authorised distributors / Authorised agencies for supply of S.S.304 Milk Can-5lts at different Units of the OMFED.

SALE OF TENDER FORMS

Specification with terms and conditions and Tender Form are obtainable from the office of the undersigned on payment of Rs.1,000.00 (Rupees one thousand only) + VAT @ 5%. The same may also be obtained by post on payment of Rs.1,100.00 (Rupees one thousand one hundred only) in shape of Bank Draft issued in favour of "The Cuttack District Co-operative Milk Producers' Union Ltd." payable at Cuttack. The cost of tender paper is compulsory and the receipt so obtained against payment should be enclosed in original along with tender papers. The cost paid for tender paper is non refundable. It may be downloaded from Cuttack Milk Union website - www.cdcmu.com and OMFED web site www.omfed.com. The cost of Tender document of Rs.1,000/- (non-refundable) + VAT @5% should be paid by attaching a Bank Draft prepared as mentioned above with it.

The bidders who have earlier participated (Tender Notice No-10/2015) in the bid process of SS 304 Milk Can – 5lts. capacity will not pay the tender paper fees of Rs.,1050.00.

The tender document may be obtained from 10.00 AM to 4 PM on all working days except on the last date of receipt of tender paper as per the following time schedule. The General Manager, Cuttack Milk Union shall in no way be responsible for loss of tender documents dispatched by post/courier delivery and also for any delay in delivery to the addressee.

Date of commencement of sale of tender document -	08.03 .2016
Last date & time for sale to tender documents	- 22.03.2016 at 4.00 PM
Last date & time for receipt of tender	- 22.03.2016 at 5.00 PM
(Technical bid and price bid in separate sealed covers)	At-The Cuttack Co-operative Milk Producers Union Ltd., Mahanadi Vihar, Nayabazar, Cuttack-4
Date & time of opening of tender	- 26.03.2016 at 11.00 AM At-The Cuttack Co-operative Milk Producers Union Ltd., Mahanadi Vihar, Nayabazar, Cuttack-4

(The tender papers will be sold on working days only. The tender Paper will be opned on the scheduled dates in presence of tenderers / their authorized representatives)

ELIGIBILITY

A. For Participation in the Tender.

1. The tenderer should be a MANUFACTURER or Authorised Distributor or Authorised Agency only.
2. The Annual Sales Turn Over of the tenderer is minimum 100 lakhs for the year 2014-15.
3. The materials shall be supplied by the Company within the stipulated time as mentioned in the purchase order ensuring specification as per the tender, failing which the EMD / Security Deposit by the approved supplier will be forfeited and performance of the firm shall be considered unsatisfactory and the Tender of the firm will not be entertained in future.
4. The documents attached to the tender shall be verified by a Technical Committee constituted by the Cuttack Co-operative Milk Producers Union Ltd. along with the original documents which will report in details on the eligibility of the tenderer on the day of opening of Technical Bid.
5. The participant of the tender must have not been blacklisted by any Govt. office / Govt undertakings / organizations. In case it is detected later on that the participant firm is a blacklisted one, the tender submitted by such tenderer would be rejected forthwith the earnest money and or security deposit will be forfeited. In addition to this, legal action as deemed proper may be initiated against such tenderers.

B. FOR SUBMISSION OF TENDER

There shall be two bids system to be submitted in separate sealed cover. One is technical bid and another is price bid.

Technical Bid

1. The tenderer must have 3 years experience in supplying of SS-304 Milk Can of reputed manufacturers of National and International level to Government / Semi Govt. Organisations, Milk Union, Milk Federation, PSUs, UNO Agencies etc. (The tenderer are required to submit the proof of supply)
2. The tenderer should mention clearly the details of the manufacturing address of the materials to satisfy the requirement of exact location of the manufacturer for further correspondences by the General Manager, The Cuttack Co-operative Milk Producers Union Ltd., wherever required.
3. The tenderer should mention the status of the manufacturer such as ISO-9001-2000/ISI mark etc.
4. The tenderer should submit the offer for both technical bid & price bid in sealed cover each separately.

5. All the supporting documents as required in the terms and conditions of this tender shall be enclosed with the technical bid by the Tenderer.
6. The EMD of Rs. 1,00,000.00 in shape of Bank Demand Draft (D.D.) is to be payable in favour of "The Cuttack Co-operative Milk Producers Union Ltd.," Cuttack, payable at Cuttack along with technical bid.

Price Bid

The tenderer should quote the price of SS-304 Milk Can- 5lts. Capacity in separate sealed cover in the prescribed format.

If the tenderer does not qualify himself in the technical bid, the price bid offered will not be entertained. In case of unsuccessful bidders for the technical bid, price bid will be returned as received in the sealed cover without being opened. The tenderer should submit the price bid in Annexure – II

Deposit of Earnest Money

- I. The tenderers shall deposit earnest money as specified above for the tender in shape of Bank Demand Draft. However the earnest money deposited by the tenderers belonging to outside the state of Odisha shall be in favour of "The Cuttack Co-operative Milk Producers Union Ltd.," payable at Cuttack
- II. The tenderer shall not be entitled to any interest on the earnest money.
- III. The earnest money deposited by unsuccessful tenderers will be refunded without bank interest as early as possible after the tenders are finalized.
- IV. Earnest money deposited by the successful tenders shall be retained & will be returned after expiry of the approved list or completion of supply.
- V. The EMD will be forfeited if the tenderer withdraws the tender or does not accept the approved list or does not supply the items within the stipulated time as per the terms & conditions of tender or the product supplied is proved to be of substandard quality.

Right of Acceptance / Rejection of Tender

The following documents shall be submitted by the Tenders as mandatory along with Tender Paper.

1. EMD (Earnest Money Deposit) except SSI Units / MSMEs of Odisha State.
2. Original Money Receipt in respect of purchase of tender documents.
3. Attested Photocopy of the up-to-date manufacturing license of the manufacturer. In case of quoted items from overseas manufacturer / MNC an undertaking for submission of the manufacturing license before award of purchase order.
4. Photocopy of up to date (Income Tax return & PAN card of firm concerned.)
5. Photocopy of up to date VAT clearance certificate.
6. Photocopy of documentary evidence in support of Exemption of EMD.
7. Photo copy of CST & VAT R.C.

8. Detail Name, Address, telephone No., Fax, E-mail of the firm & of the Director / Managing Partner / Proprietor of the firm.
9. Declaration regarding not blacklisted by any Govt Offices / Govt. undertakings /organizations.
10. Annexure I, II duly filled in along with check list in Annexure III

No tender shall be accepted if the same is not supported with the above documents as mentioned.

The right of acceptance of tender and / or award of contract or relax any clause of the tender notice rests with the who does not bind himself to accept to THE GENERAL MANAGER CUTTACK MILK UNION LTD. Odisha, Cuttack the lowest Tender and also reserves himself the right to reject any or all the tender(s) received without assigning any reason whatsoever. Any disputes arises in future will be finalized by the General Manager. The legal dispute is subject to Cuttack jurisdiction only.

VALIDITY OF TENDERS

- I. The rate so approved will remain valid for one year, from the date of finalization of the price, the terms, conditions and the approved price of the items may be extended for a period as decided by the Milk Union duly approved by the competent authority.
- II. No extension of time shall be allowed for submission of tender under any circumstances unless otherwise specifically extended by the General Manager, The Cuttack Co-operative Milk Producers' Union Ltd., Cuttack by wide publication in news paper & electronic media.

TENDERER'S UNDERSTANDING OF THE TENDER DOCUMENT

The Tenderer shall carefully go through the Tender Paper/ Documents and fully acquaint himself to all the terms and conditions contained therein before submission of the Tender. If the Tenderer found discrepancies or omission or should be in doubt as to their meaning relating to Tender Papers/Documents, he should at once inform the General Manager and obtain clarification in writing prior to submission of this Tender. Verbal clarification or information given by the General Manager or the employees working under him or his representatives shall not be binding on the General Manager.

E. GENERAL TERMS & CONDITIONS:

Time for submission and opening of offer.

- i. Tender documents can be downloaded from the website www.cdcmu.com & www.omfed.com on **8th March, 2016** & filled in document in sealed condition should be submitted on or before 22.03.2016 by 5.00 P.M. and the tender documents will be opened in the presence of interested bidders or their authorized representative on 26.03.2016 at 11.00 AM.

- ii. Tender documents should be submitted along with copy of the license to manufacture I.S. Specification.
- iii. Valid Sales Tax and Income Tax clearance certificate should be attached. All the documents should be self attested and sealed.
- iv. Tender documents should also contain warranty & sales service minimum 3 years in respect of quality of product, containing all required specifications.
- v. Sealed offer mentioning name of the item should be mentioned on the top of the envelope. Both, Technical & Commercial bid in separate Envelope should be mentioned on top of the envelopes.

PAYMENT :

- 100% payment will be made against the receipt of certified material receipts from different units (sites) within 30 days.

The rates you may quote shall be on firm price basis and shall remain unchanged during contract period. On no other account increase/decrease in the price will be given during the contract period. You are requested to quote your rates accordingly. The rates so quoted shall be obviously inclusive of Packing, Forwarding, loading/unloading, insurance charges and exclusive of applicable service tax, octroi, entry / toll tax, local levies etc.

In case there is any increase/reduction in excise duty or other Government levies on finished products/raw material during the contract period, it will come into effect as per government notifications with documentary support. We may not go for further negotiation, hence it is in your interest to offer most competitive rates.

Warranty/Guarantee.

The supplier warrants that the goods and equipment, supplied, installed and commissioned under the Contract are new, unused, of the most recent or current models and incorporate all recent improvements in design and materials unless provided otherwise in the Contract. The supplier further warrants that the goods supplied under this Contract shall have no defect arising from design, materials or workmanship (except insofar as the design or material is required by the Purchaser's Specifications) or from any act or omission of the Supplier, that may develop under normal use of the supplied Goods in the conditions obtaining in the country of final destination. The Supplier also guarantees that the Goods supplied shall perform satisfactorily as per the designed/ rated/ installed capacity as provided for in the Contract.

This warranty/guarantee shall remain valid for 12 months after the Goods have been delivered at site, installed and the system successfully tested, commissioned and accepted by the Purchaser. The automation systems, instruments and controls will be guaranteed against system malfunction for a period of one year from the date of commissioning.

Any complaint during this warranty/guarantee shall be attended within 24 hours by the bidder. The Supplier shall also submit a quotation along with the bid towards warranty for one extra year. This will be used at the option of the Purchaser.

STATUTORY DEDUCTIONS.

The statutory deductions such as Income Tax, ESI/EPF etc. wherever applicable will be made as per rules/legal provisions. The bidder should also enclose copy of documents of identity of the bidder/supplier, PAN card/TAN No.

ARBITRATION CLAUSE:

In case of any dispute/question or controversy arising out of this contract the same shall be referred to the sole arbitration of the Registrar, Co-operative Societies Odisha , or his nominee not below the rank of Joint Registrar, whose decision shall be firm and binding on both the parties. The provision of The Odisha Societies Act, 1961 and as amended up to date (as the case maybe/whichever applicable) shall also apply to Arbitration Proceedings which shall be held at Cuttack.

In case failure to supply the equipment within the stipulated period as per terms and conditions of the purchase order, the security deposit of the party can be forfeited & the party can be also debarred for future business with Milkfed/ its Units/ Unions for a period of up to 3 years.

NOTE: Union will issue rate contract valid for one year for the tendered item and the party will supply the requirements on receipt of firm indents from Milk Unions/Milk Plants.

Date:

Seal and Signature of the Bidder

Name of the Supplier :
Address

Contact Details – e-mail, Mobile & Phone Number.

TECHNICAL SPECIFICATION OF SS-304 MILK CAN, 5 LTRS CAPACITY

Legends: 5 liter stainless Steel Milk Can

Materials of construction ISI 304 SS Grade.

Height with lid	:	248 MM + 4 MM
Bottom Dish	:	165 MM \pm 3 MM
Lid Dia	:	139 MM \pm 1 MM
Lid Depth	:	30.5 MM
Weight	:	815 grm +/- 5 grm

SS Bucket type mono block design without having any welding joint

General Terms & Conditions

1. All statutory approval is within the scope of the bidder.
2. Bidder should have independent after sale service centre at Cuttack / Bhubaneswar in the State of Odisha
3. The Offered rate on FOR destination, Installation/ commissioning charge should be uniform for all destinations.
4. The bidder is not at a liberty to stipulate their own terms & condition beyond the tender requirement
5. Suppliers shall obtain the approval of local authorities in case it is required by the rules.
6. The installation, Commissioning arrangement for statutory inspection, supply of all accessories required for installation/ commissioning catalogue, operation & maintenance manual is within the scope of bidder.

TENDER FORM

From

M/s.
.....
.....

To

The General Manager
**The Cuttack Co-operative Milk
Producers Union Ltd.**
Mahanadi Vihar, PO-Nayabazar
Cuttack – 753 004, Odisha

Sub. : Tender Notice No..... Dated

Dear Sir,

In response to your advertisement in the Dated
..... for SS-304 Milk Can -5lts. Capacity. I/We, a Company / a Partnership / Firm / an
Association / Sole proprietor in the case of a firm, an association of a syndicate (please set out here
full name of all partners or members)

.....
.....
.....
..... carrying on business at
.....

..... Hereby offer tender to supply the items
including all accessories and attachments complete in all respects at the firm rates quoted in the
schedule attached.

- 2. I/We agree that this offer shall remain valid for a period of 12 months from the date of issue of the approved list or till publication of the next approved list whichever is earlier and, if the offer is withdrawn before the said date, I/We shall be liable for damages to the extent of the percent or my/our Tendered value & pay you the same forthwith on demand without protest or demur.
- 3. I/We hereby agree to abide by and fulfil the terms & conditions set out in the INVITATION TO TENDER INSTRUCTIONS TO TENDERERS CONDITIONS OF THE TENDER

SCHEDULE AND ANNEXURES HERETO, which shall be deemed to form a part of this tender & I/We return herewith all these documents attested on each page in token of my/our acceptance thereof.

4. I/We hereby further agree to notify the General Manager, The Cuttack Co-operative Milk Producers Union Ltd., at any time whether before or after acceptance of my/our tender any change in the address and or constitution of my/our firm/association/syndicate either by death or retirement of any partner or by the admission of a new partner of member or otherwise (this clause shall apply where tenderer is a firm/association or syndicate)
5. I/We do hereby certify that, I am/we are real manufacturer / stockist / importers / authorized agents of the overseas suppliers and my/our financial position is quite sound to fulfil the contract.
6. I/We hereby declare that this Tender and your acceptance to be notified by you shall constitute a valid and binding contract between us

In presence of

1. Signature of witness

Address Signature of the Tenderer
..... Seal of Tenderer

Full Address
.....
.....

2. Signature of witness

Address Cable
..... Telex
Telephone
Mobile
Fax No.

ANNEXURE – I

1. Status of the Firm (proprietorship, partnership, (P) Ltd., limited company)
2. Name of the Tenderer
3. Whether a limited firm or public or private undertaking
4. The name and address of proprietor/ partners/ managing director / manager / principal officer
5. Financial condition of the firm whether solvent or not with details thereof
6. Whether manufacturer or/ distributor or/ sole selling agent (in the case of mixed business, the items for each should be indicated)
7. Varieties of articles dealt with and names of the items
 - a) Is it a Registered Firm under the partnership Act ? If so, Regd. No. & date & office of Registration should be given (Please furnish and attested true copy of certificate of registration).
 - b) If it is a company incorporated under the companies act, please furnish an attested true copy of certificate of incorporation.
8. Are you a Regd. Sales Tax dealer & if so, please quote both provincial & central sales Tax Regd. No.
9. Name of the authorized person who can hold discussion on your behalf at the time of necessity.
10. The names of the proprietors / partners or Managing Directors / Principal Officer with address or Addresses as the case may be who is authorized to receive payment in case of endorsed bill on behalf of the firm from the General Manager/Indenting Officer and their specimen signatures in duplicate for each.
11. Are you an income tax assessee ? Please furnish the current income tax return / non-assessment certificate.

12. Indicate in detail about the previous experience of supply of items tendered for (attach additional sheets)

CERTIFICATE :

Certified that the information furnished above are true and correct to the best of our / my knowledge and belief. In case any or all the information given above or the tender documents is or are found to be incorrect at any time. I undertake the liability to be proceeded within any manner. Any change or changes in regard to the information furnished will be intimated by us/me as and when such changes occur.

Signature

Prop/Partner/Managing Director /Manager/
Principal Officer / Authorised Signatory

(Strike out which ever not applicable)

ANNEXURE – II

MODEL FORMAT (PRICE BID)

(One rate for one item with one brand name to be quoted)

Sl. No.	Name of the item	Make/Brand	Qty	Basic Rate	Installation & commissioning	Others	FOR Destination	Unit Cost (5+6+7+8)	Excise Duty	E.T	CST	VAT	Total (9+10+11+12+13)
1	2	3	4	5	6	7	8	9	10	11	12	13	14

Seal and Signature of the Bidder

Name of the Supplier :

Address

Contact Details – e-mail, Mobile & Phone Number.

ANNEXURE – III

List of enclosures attached to the Tender Documents :

Signature of the Tender
In full with seal & date